

# BUSINESS CASE DEVELOPMENT: EMAIL MIGRATION



## CHALLENGE

- The Salvation Army (TSA) have transformed their organisation by consolidating current territories into one.
- A program was established to migrate existing, separate Lotus Notes email systems into a consolidated Microsoft O365 solution
- As the pilot project was completing a plan and business case was required for the subsequent mass rollout project that would scale to 10,000 users

## OUR APPROACH

- On engagement MetaPM initially analysed the status and deliverables from the pilot project whilst also engaging key stakeholders and delivery partners.
- An approach to the delivery project was then developed together with a resource plan and high-level schedule.
- Using this information, the full business case was developed and submitted to the TSA governance processes for approval and funding.

## RESULTS

- TSA approved the project to proceed and allocated the funding requested.
- MetaPM were then engaged to project manage the delivery.
- The delivery project was launched immediately following the pilot ensuring a seamless transition and maintaining momentum.